

City of Phillips
Notice of a Public Hearing and Meeting
Board of Zoning/Adjustments/Appeals
Municipal Building
Tuesday February 1st, 2022
5:00 PM

Committee members: Mayor Charles Peterson, Laura Tomaszewski-Chair, Joe Perkins, Ted Kempkes, David Scholz, Patricia Stephan, and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This Public Hearing is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

1. Call to order
2. Certification of compliance with Open Meeting Law.
3. Roll call
4. Charles Peterson _____, Laura Tomaszewski_____, Joe Perkins_____, David Scholz_____, Ted Kempkes____ Patricia Stepahn _____, Scott Holoubek _____.
5. Motion to accept the minutes from the July 20th, 2021.
6. Motion to call the Public Hearing to order for SRC Variance Request:
7. Receive comments and discussion on a variance for the reduction of the 10' setback on the North property line at 1574 Hillcrest Rd to an 8' setback to build a storage shed roughly 100' long by 25' wide: SRC America
8. Motion to close the Public Hearing
9. Action/Potential recommendation to allow/deny the variance request from SRC to reduce the North Property line set back to 8' to build a storage shed.
10. Motion to call the Public Hearing to order for Steven & Mary Mephram Variance Request:
11. Received comments and discussion on a variance from the 25% lot coverage restriction at 240 Forest Ave to build a new 24' deep by 28' wide 2 car garage increasing their lot coverage to approximately 27%.
12. Motion to close the Public Hearing
13. Action/Potential recommendation to allow/deny the variance request from Steven & Mary Mephram to build new 2 car garage resulting in 27% lot coverage.
14. Adjournment.

Meeting Minutes
Phillips Board of Adjustments/Appeals
February 1st, 2022

Mayor Peterson opened the meeting of the Phillips Board of Adjustments/Appeals at 5:00 p.m.

Present: Charles Peterson, Joe Perkins, David Scholz, Laura Tomaszewski, Ted Kempkes, Patricia Zeitner, Scott Holoubek and Shelby Kosmer. Others present were Steven & Mary Mephram and John Klimowski.

5. Kempkes/ Perkins moved to accept the minutes from the July 20th, 2021. Carried
6. Kempkes/ Tomaszewski moved to call the Public Hearing to order for SRC Variance Request: Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye.
7. Receive comments and discussion on a variance for the reduction of the 10' setback on the North property line at 1574 Hillcrest Rd to an 8' setback to build a storage shed roughly 100' long by 25' wide: SRC America

Needs the variance to be able to build a storage shed that will be the same setback as their paved parking turn around area is.
8. Perkins/ Scholz moved to close the Public Hearing. Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye.
9. Action/Potential recommendation to allow/deny the variance request from SRC to reduce the North Property line set back to 8' to build a storage shed.
Perkins/Scholz moved to recommend to the Committee of the Whole to allow the variance request from SRC America to reduce the North Property line set back to 8' to build a storage shed. Roll Call: Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye. Motion Carried.
10. Perkins/Scholz moved to call the Public Hearing to order for Steven & Mary Mephram Variance Request: Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye.
11. Received comments and discussion on a variance from the 25% lot coverage restriction at 240 Forest Ave to build a new 24' deep by 28' wide 2 car garage increasing their lot coverage to approximately 27%.
Board questions the Mephams if the old garage would be coming down and they informed them it would. Clerk Kosmer explained that it was a very small variance request just to get that 2 car in instead of a 1 car. Kempkes noted that there are other nonconforming structures that we have giving variances to in the past to allow for things like this.
12. Perkins/ Scholz moved to close the Public Hearing. Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye.
13. Action/Potential recommendation to allow/deny the variance request from Steven & Mary Mephram to build new 2 car garage resulting in 27% lot coverage.

Perkins/ Scholz moved to recommend to the Committee of the Whole to allow the variance request from Steven & Mary Mephram to building a new 2 car garage resulting in 27% lot coverage. Roll Call: Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye. Motion Carried

14. Kempkes moved for adjournment. 5:12pm

A handwritten signature in cursive script that reads "Shelby Kosmer".

Shelby Kosmer
City Clerk-Treasurer